

# CLEAN UP SHEET

**Trash:** Please sort carefully. Put all sorted trash into the bins located outside the pantry. Close cans with bungee cords. Please take with you any cardboard boxes/bags/crates plastic bins and plastic water jugs.

**Dance Yurt:** Vacuum the floor and stove tiles. Arrange pillows around the edge and replace musical instruments in the Green Room as you found them. Put costumes away neatly and vacuum the Greenroom floor.

**Kitchen-Dining Yurt:**

1. Wash and dry dishes and put them away. Put everything away in proper places.
2. Clean all eating areas, stoves and counters. Please follow up with windex.
3. Empty fridges and take everything home please. Wipedown if needed.
4. Vacuum the floor (tools in pantry). Please do not put the benches up on the tables as they scratch the surface. Thank you.

**Little Sleep and Big Sleep Yurts:** Vacuum the rug (vacuum located in Big Sleep). Arrange mats neatly. Straighten up sheets and brush off debris.

**Bathrooms:** Remove waste can bags and put them in the trash bin. Reline with new bags. Clean sinks, mirrors, showers etc. Mop floor. Supplies and tools are under and near the sinks. Leftover towels, put in the pantry. Please turn the thermostat all the way down.

**Honeymoon Yurt:** Leave neat.

**Honeymoon Bath House:** Empty garbage and reline. Clean toilet, sink, mirrors and floors. Clean shower and floor.

**Studio Barn:** Take home any art created and supplies brought. Vacuum and/or mop the floor. Fold and stack tables, chair and easels against the wall. Clean Studio bathroom. Lock Studio sliding doors from inside and then please be sure to lock the garage side door when you leave.

**Wood Stoves:** Do not dump ashes into bags or cardboard boxes. Metal boxes are okay or just leave the stoves as they are.

**Your items:** Please be sure to double check that everything is removed and packed up. There is a fee and postal charges for returned items.

**Camp items:** Please put everything back where you found it upon arrival.

**Hot Tub:** Please leave covered.

**Final Check up:** Make sure everything is off: Oven, stoves and fans, heaters and lights.

**Upon Departure:** Close but do not lock all doors apart from the Studio. **Please check for forgotten items.**

It's very important that the last person driving out locks the gate.

**THANK YOU!**